

# CAMPSBOURNE SCHOOL & EXTENDEND SERVICES

## APPLICATION FORM FOR NURSERY CLASS

### September 2018

Please use **BLOCK CAPITALS** to complete this form

Date: DD / MM / YY

PART A		PARENT / CARER DETAILS	
	Main Carer who lives with the child/ren (Parent/Guardian)	Second Carer (Parent/Guardian)	
First Name			
Last Name			
Address			
Postcode			
Telephone (Home)			
Mobile			
E-Mail			
Relationship to Child			
Ethnicity (see codes attached)			
Is English your main language?	Yes [ ]      No [ ]	Yes [ ]      No [ ]	
If 'No' what is your main language?			
Are you a lone parent?	Yes [ ]      No [ ]		
Is anybody employed in your household?	Yes [ ]      No [ ]	Yes [ ]      No [ ]	

PART B		DETAILS OF CHILDREN APPLYING FOR A PLACE		
	Child 1	Child 2	Child 3	
First Name				
Last Name				
Date of Birth				
Gender (M / F)	Male [ ] Female [ ]	Male [ ] Female [ ]	Male [ ] Female [ ]	
Ethnicity (see codes attached)				
Do you consider this child to have a disability or Special Educational Needs? If your child has a Statement of Special Educational needs please attach a copy of the Statement.	Yes [ ]      No [ ]	Yes [ ]      No [ ]	Yes [ ]      No [ ]	
	Please describe:	Please describe:	Please describe:	

Please list below details of siblings			
First Name	Last Name	Date of Birth	School/Care Provider

**With reference to the admissions criteria, please provide a short statement to support your application. If there are exceptional social or medical circumstances, please provide written reports if relevant.**


**Preference for Nursery**

Part Time	Monday	Tuesday	Wednesday	Thursday	Friday
AM (8:45 – 11:45)					
PM (12:45 – 3:45)					

Please tick up to 5 options (equivalent to 15 hours free)  
Any additional sessions will be charged at £27

Full Time	Monday	Tuesday	Wednesday	Thursday	Friday
(8.45 – 2:45)					
(8.45 – 3.45)					

We also offer full time places for parents who qualify for the 30 hours of free child care. (See appendix A) If the 30 hours are spread over 5 days these hours are 9.00 – 3.00. If you would like your child to begin nursery at 8.45 and finish at 3.45 there is a £9 charge for the additional hour. If you would like your 30 hours to be spread over fewer days this can also be done between the hours of 8.45 – 3.45 and depending on availability.

<b>Parent/Carer Signature</b>		<b>Date</b>	

**Ethnicity Codes**

Categories	Codes	Description
<b>WHITE</b> White Background	<b>WBRI</b>	British
	<b>WIRI</b>	Irish
	<b>WIRT</b>	Irish Traveller
	<b>WGRE</b>	Greek / Greek Cypriot
	<b>WROM</b>	Gypsy / Roma
	<b>WTUR</b>	Turkish / Turkish Cypriot
	<b>WOTH</b>	White Other
<b>MIXED</b> Mixed/Dual Background	<b>MWBC</b>	White & Black Caribbean
	<b>MWBA</b>	White & Black African
	<b>MWAS</b>	White & Asian
	<b>MOTH</b>	Any Other Mixed Background
<b>ASIAN</b> Asian or Asian British	<b>AIND</b>	Indian
	<b>ABAN</b>	Bangladeshi
	<b>APKN</b>	Pakistani
	<b>AEAA</b>	East African Asian
	<b>AOTH</b>	Other Asian Background
<b>BLACK</b> Black/Black British	<b>BAFR</b>	Black African
	<b>BCRB</b>	Caribbean
	<b>BAOF</b>	Other African
<b>Chinese or Other Ethnic Group</b>	<b>CHNE</b>	Chinese
	<b>OOEG</b>	Other Ethnic Group
	<b>NOBT</b>	Information Not Obtained

Campsbourne School & Extended Services operate a designated Children's Centre and are responsible for the delivery of integrated services to the local community. In addition to providing high quality early education and childcare we also plan services covering:

- Parenting support and specialist services
- Child and family health services
- Help into work with links to Job Centre Plus and training
- Information and advice

As part of the planning process to improve outcomes for children under five and their families we are required to collect data to help us monitor and evaluate services. Whilst completion of **PART C AND PART D** of this form is optional the information is an essential part of meeting the needs of the community. Thank you for your co-operation.

PART C	Further Details of Children Under 5YRS					
	Child 1		Child 2		Child 3	
First Name						
Last Name						
Birth Weight						
Was this child breast-fed?	Yes [ ]	No [ ]	Yes [ ]	No [ ]	Yes [ ]	No [ ]
At Birth	[ ]		[ ]		[ ]	
At 6 Weeks	[ ]		[ ]		[ ]	
At 6 Months	[ ]		[ ]		[ ]	
Was the child immunised?						
2 Months	[ ]		[ ]		[ ]	
3 Months	[ ]		[ ]		[ ]	
4 Months	[ ]		[ ]		[ ]	
12 Months	[ ]		[ ]		[ ]	
3 Years +	[ ]		[ ]		[ ]	
Not Known	[ ]		[ ]		[ ]	
Centre/Nursery/Playgroup, etc attended						
Name of Childminder						
Name of Social Worker						
PART D	Further Details About You & Your Partner					
	Main Carer			Second Carer		
Gender (*delete)	*Male/Female/Trans-gender			*Male/Female/Trans-gender		
Religion						
Sexual Orientation	*Bisexual/Heterosexual/ Gay/Lesbian			*Bisexual/Heterosexual/ Gay/Lesbian		
Do you have a partner who lives with you? (Main Carer only)	Yes [ ]	No [ ]				
Do you consider yourself to have a disability, learning, physical, etc?	Yes [ ]	No [ ]	Please describe:		Yes [ ]	No [ ]
Do you smoke?	Yes [ ]	No [ ]	Please describe:		Yes [ ]	No [ ]
EMPLOYMENT DETAILS (PLEASE TICK MOST APPROPRIATE BOX)						
	Main Carer			Second Carer		
Full Time Parent/Carer	[ ]			[ ]		
Employed	[ ]			[ ]		
Self-Employed	[ ]			[ ]		
Unemployed	[ ]			[ ]		

<b>Education</b>	[ ]	[ ]
<b>Training</b>	[ ]	[ ]
<b>Long-term sick/disabled</b>	[ ]	[ ]
<b>Other (please state)</b>	[ ]	[ ]

# PLEASE READ AND SIGN THE FOLLOWING

## Data Protection Act 1998

---

- I agree that the information recorded on this form will be stored electronically and in paper format. This information will be used to enable Campsbourne School & Extended Services offer appropriate support.
- I understand that this information may be shared with partner organisations, funding bodies and other professional agencies for monitoring & evaluation purposes.
- This information may be shared with other professional agencies if there are safety concerns about me or my child/ren.
- All this information will be kept in line with the Data Protection act 1998 will have the right to access any information held about me or my child/ren.
- I understand that my personal information will not be passed to organisations for marketing or sales purposes.

## Use of Photographic Images

---

Photographs/videos may be taken during group activities provided by Campsbourne School & Extended Services for use in promotional and/or service evaluation.

If you **do** give permission for photographs/videos to be taken of yourself or your child/children during Campsbourne School & Extended Services activities for service evaluation, please tick this box [  ]

If you **do** give permission for photographs/videos to be taken of yourself or your child/children during Campsbourne School & Extended Services activities for promotional purposes, please tick this box [  ]

## Keeping You Informed

---

If you **do not** want to receive newsletters or information about groups, services or activities, please tick this box [  ]

**As a public authority Campsbourne School & Extended Services will adhere to the provisions of the FIO Act 2000 and provide information, including historical information, held on subjects of timescale as set down by the legislation. Requests should be in writing (including email) and addressed to the Head of Centre. Information relating to the person making the request should be pursued under the Data Protection Act as slightly different requirements apply.**

Main Carer Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Practitioner's Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

## Appendix A

The additional 15 hours will be available to families where both parents are working (or the sole parent is working in a lone parent family), and each parent earns, on average, a weekly minimum equivalent to 16 hours at national minimum wage (NMW) or national living wage (NLW), and less than £100,000 per year<sup>1</sup>. Working will include employed and self-employed persons. Parents do not necessarily need to actually work 16 hours a week, but rather their earnings must reflect at least 16 hours of work at NMW or NLW, which is £107 a week at the current NMW rate. This includes those parents on zero contract hours who meet the criteria. The additional 15 hours will be available to families where both parents are working (or the sole parent is working in a lone parent family), and each parent earns, on average, a weekly minimum equivalent to 16 hours at national minimum wage (NMW) or national living wage (NLW), and less than £100,000 per year<sup>1</sup>. Working will include employed and self-employed persons. Parents do not necessarily need to actually work 16 hours a week, but rather their earnings must reflect at least 16 hours of work at NMW or NLW, which is £107 a week at the current NMW rate. This includes those parents on zero contract hours who meet the criteria.