



Campsbourne Primary School

MINUTES OF THE GOVERNING BODY MEETING

Held on 25th March 2020, at 6:30pm (conference call/virtual meeting)

Membership:

Position	Name	Initial	Appointment Date	Term End Date
LA Governor	James Langley	JL	05/12/2016	04/12/2021
Parent Governors	Jude Fransman	JF	24/11/2019	23/11/2023
	Gladys Merceron	GM	21/11/2018	20/11/2020
Staff Governor	Jade Springer Best	JSB	07/10/2019	06/10/2023
Co-opted Governors	James Barten	JB	08/12/2016	07/12/2020
	Eleanor Jones <i>Chair</i>	EJ	19/09/2018	18/09/2022
	Stuart Parker	SP	15/09/2016	14/09/2020
	Rachel Roberts	RR	26/02/2018	25/02/2022
	Brij Sharma <i>Vice Chair</i>	BS	14/09/2017	13/09/2021
	*Owen Cheshire	OC	12/12/2018	11/12/2022
Associate Members	Anita Jakhu	AJ	11/07/2019	10/07/2023
	Alex Heywood	AH	11/07/2019	10/07/2023
Headteacher	Jonathan Smith	HT	<i>Ex officio</i>	

*Asterisk denotes absence

Also in attendance: Felicity Baird, *Clerk (HEP)*;

PART 1

1. WELCOME / INTRODUCTIONS / APOLOGIES

1.1 The Vice Chair welcomed all to the meeting.

1.2 OC was absent.

2. DECLARATIONS OF INTEREST, PECUNIARY OR OTHERWISE, IN RESPECT OF ITEMS ON THE AGENDA

2.1 None were made.

3. MINUTES OF THE PREVIOUS MEETING AND MATTERS ARISING

3.1 There were no Minutes of the previous meeting to approve as the GB did not meet formally in February, but had reviewed the Headteacher's Report and sent in questions via email.
[See: Gov Q&A 26 Feb 2020 doc]

4. CHAIR'S ITEMS

4.1 None.

5. HEADTEACHER'S ITEMS

5.1 The Headteacher (HT) reported on action taken at the school following the government's decision to close schools as a result of the Covid-19 pandemic.

- 5.2 It was reported that most children were able to access home learning online and feedback from families had been good. All teachers were in the process of being provided with laptops to access the school computer system. There had been an issue with some of the laptops, which had been rectified.
- 5.3 Provision for key workers
There were approximately 5 children whose parents were key workers. There had been some challenges from other families regarding whether they met the criteria at a key worker. The HT had explained to families about the need to prioritise only those that qualified as a key worker under the government's guidance.
- 5.4 4 children had come under the description as being 'vulnerable children'. Teachers had been linked to the families, and were keeping in touch with 3 (a social worker was keeping in touch with the fourth). None of these children had requested to be at school, all wanted to remain at home. It was reported that all children with an EHCP had stated that they also wished to remain at home.
- 5.5 The Network Learning Community (NLC) group the school belonged to was due to meet later in the week to discuss plans over the Easter period and to consider forming hubs. Currently staff were each doing 1 day a week. Those staff with an underlying health condition or who shared a home with someone that had health issues were not being included in the rota.
- 5.6 Governors enquired about school cleaning. The HT informed the GB that cleaners were present each day on site and followed a rota set by the Site Manager. All staff were very aware of the need to regularly wash their hands, and all were mindful of the risks taken by being out at the school.
- 5.7 Governors thanked the HT and his staff for their swift response to the pandemic and for the work they had undertaken so far.
- 6. ITEMS FOR THE NEXT AGENDA**
- 6.1 Governors were asked to send any items to the Vice Chair/Clerk for inclusion on the next agenda.
- 7. DATE AND TIME OF NEXT MEETING**
- 7.1 Due to the Covid-19 pandemic, and following the advice from the DfE for Governors to meet to complete only necessary tasks, the GB date for a future meeting would be confirmed in due course but would take place later during the summer term.
- 8. ANY OTHER BUSINESS**
- 8.1 None.

SIGNED



DATE

13/7/20



VICE CHAIR OF THE GOVERNING BODY