



Campsbourne Primary School
MINUTES OF THE GOVERNING BODY MEETING
Held on 8TH July 2020, 6pm (conference call/virtual meeting)

Membership:

Position	Name	Initial	Appointment Date	Term End Date
LA Governor	James Langley	JL	05/12/2016	04/12/2020
Parent Governors	Jude Fransman	JF	24/11/2019	23/11/2023
	*Gladys Merceron	GM	21/11/2018	20/11/2020
Staff Governor	*Jade Springer Best	JSB	07/10/2019	06/10/2023
Co-opted Governors	James Barten	JB	08/12/2016	07/12/2020
	Eleanor Jones <i>Chair</i>	EJ	19/09/2018	18/09/2022
	Stuart Parker	SP	15/09/2016	14/09/2020
	Rachel Roberts	RR	26/02/2018	25/02/2022
	Brij Sharma <i>Vice Chair</i>	BS	14/09/2017	13/09/2021
	*Owen Cheshire	OC	12/12/2018	11/12/2022
Associate Members	Anita Jakhu	AJ	11/07/2019	10/07/2023
	Alex Heywood	AH	11/07/2019	10/07/2023
Headteacher	Jonathan Smith	HT	<i>Ex officio</i>	

*Asterisk denotes absence

Also in attendance: Felicity Baird, *Clerk to Governing Body (Haringey Education Partnership)*

PART 1

1. WELCOME / INTRODUCTIONS / APOLOGIES

- 1.1 The Chair welcomed all to the meeting.
- 1.2 The following apologies for absence were received GM, JSB, OC, and were accepted by the Governing Body (GB). The GB was quorate.

2. DECLARATIONS OF INTEREST, PECUNIARY OR OTHERWISE, IN RESPECT OF ITEMS ON THE AGENDA

- 2.1 None were made.

3. MINUTES OF THE PREVIOUS MEETING; MATTERS ARISING

- 3.1 The Minutes of 20 May, 04 and 10 June 2020 were all **approved**.

4. CHAIR'S ITEMS

- 4.1 The Chair referred to the GB's work on equalities, noting that some good action had been undertaken but further work was still to do regarding getting to the crux of issues in the school. The Chair referred to the work that AJ had undertaken with the Turkish and Kurdish families, and that AJ had made some suggestions to further work that could take place. It was noted that the school had already taken action to review and amend its recruitment and exclusions processes. The Chair said that an Equalities Action Plan could be drafted to help review what work had been undertaken and to chart what had been achieved. The Headteacher informed all that he would be liaising with the education social enterprise, The Black Curriculum later this week, with a view to working with it.
- 4.2 The Chair informed Governors that a former Governor had links with the psychiatrist who had worked on Channel 4's 'The school that tried to end racism' programme, and who was hoping to create a programme for primary schools. The GB supported the suggestion that Campsbourne could take place in a pilot scheme.

- 4.3 The Headteacher said that there was a need to keep a focus on BAME and equalities when looking at policies and their impact, and that some policies required deeper thought to enable meaningful change. It was agreed that BAME would remain as a standing item on the GB agenda, so that any related updates could be shared.
- 4.4 The GB discussed the equalities agenda and unconscious bias training. The Chair noted that the GB needed to recruit a non-parent Governor with an educational background, and that the diversity agenda should be reflected in that recruitment. The Chair stated she would update the school's profile on Governor recruitment sites, and the Governors agreed to notify the Chair if they knew of any potentially suitable candidates.

Action: Update school's profile on governor recruitment sites. (EJ)

- 4.5 Governors were reminded of the poll for meeting dates for 2020-21, and were asked to complete it if they had not already done so. It was noted that there may be the need to convene over the summer if there were any emergency Covid-related issues the school had to deal with.

5. HEADTEACHER'S ITEMS

- 5.1 The Headteacher informed the GB that 4 main bubbles of pupils were created, and within those were smaller class bubbles. It had been acknowledged that staggered drop off and collection times would be difficult for working parents/carers, therefore all pupils would start school at 9am, and would leave at 3:30pm. Parents/carers would be asked to wear a mask when dropping off their child(ren).
- 5.2 The risk assessment had been circulated to Governors. The Headteacher noted that the provision for art and music would be different to normal due to restrictions, but that the rest of the curriculum could be taught as normal. A new programme linking the summer and autumn terms for Maths Mastery was being formed. Teachers were working through the reading scheme. It was noted that some children may not have read anything in the last few months, and this would be factored into teaching. Teachers would look at the grammatical objectives for the year, and ensure that children had met these objectives before they moved up.
- 5.3 The Headteacher reported that assessment of pupils would involve looking at the previous year's summer and autumn assessments. Teachers would be asked to assess where they believed children would have reached without the pandemic, and to use this as a benchmark to aim for. The Head reported that units from PHSE focused on belonging and learning behaviours. It was noted that although it was important for the pupils to return as much as possible to normal, all should be mindful of the impact that lockdown / Covid had on pupil wellbeing. An overview of mental health provision had been put together, for teachers to refer to should they have concerns about a child's wellbeing.
- 5.4 Governors enquired about additional government funding for schools to use on tuition for pupils. The Headteacher explained that there were 2 forms of funding, one for tuition with certain providers and another pot for Headteachers to decide how to use. It was planned that the funding would be used to release 2 members of support staff, who ran strong intervention classes, to increase their time doing this, and to employ further support staff to fill the gap. It was noted that getting people from outside the school to run tuition would not be so easy as they may not know the programmes.
- 5.5 The GB discussed safeguarding issues regarding people wearing face masks/coverings – the Head assured the Governors that staff would be careful about ensuring they recognised the people that collected pupils. The Head informed the GB that there were 8 handwashing stations outside the kitchen, 4 outside the toilets, 4 by the infants' building, in addition to hand sanitizer being available.
- 5.6 The Head referred to a long term plan to look at home learning and noted a scheme run by London Grid for Learning, giving the opportunity for families to pay over a period of time for a computer/laptop. Those from eligible for free school meals/pupil premium children could be given assistance with purchasing a device. The Head said that this could help parents/carers to realise the benefits of home learning, even post-pandemic, noting that there were benefits to adopting a blended learning approach.

- 5.7 It was reported that over 100 children had expressed an interest in joining the after-school club. The Headteacher had completed the business plan, and sent it to the DfE. The school was requesting assistance of £35k. The school had been informally informed that it would be sent additional SEN funding, although it was not known when this would be.
- 5.8 It was hoped that restrictions on swimming would soon be slightly eased, and the GB supported the Head's suggestion that the instructor may continue with a reduced rental while dealing with a reduced number of swimmers. It was noted that the swimming pool provided excellent value for money for the school's pupils.

6. DISPOSAL OF ASSETS

- 6.1 The GB approved the list of old computers for disposal. It was noted that a Governor was required to review the asset register in the new academic year.

Action: Governor to review asset register in 20/21.

7. BAME standing item

- 7.1 See Item 4.

8. HEALTH & SAFETY standing item

8. Covered elsewhere in meeting.

9. POLICIES

- 9.1 The following policies were ratified by the Governing Body:

Complaints;
Anti-bullying;
Online safety;
Transition;
Early Years Curriculum;
Supporting Pupils with Medical Conditions;
Attendance;
Clear Desk;
Control of Infections;
CPD;
Data Protection;
Learning and Teaching;
Phonics and Spelling;
Checking the Identity of Visitors;
Privacy Notice for Pupils and Parents;
Privacy Notice for Staff;
Staff Handbook;
Behaviour;
Relationships and Sex Education.

10. GOVERNOR TRAINING

- 10.1 The Chair agreed to recirculate the training log to all.

Action: Chair to recirculate Gov training doc to all.

11. ITEMS FOR NEXT AGENDA

- 11.1 None.

12. DATE AND TIME OF NEXT MEETING

- 12.1 To be confirmed.

13. ANY OTHER BUSINESS

- 13.1 It was noted that it was Stuart Parker's last meeting as a co-opted Governor. The GB thanked him for his time and commitment to the school.

There being no further Part 1 business and nothing for Part 2, the meeting closed at 8:30pm.

ACTION LIST

ITEM	ACTION	ASSIGNED TO
4.4	Update school's profile on governor recruitment sites.	EJ
6.1	Appoint a Governor to review asset register in 20/21.	All
10.1	Recirculate Governor training doc to all	EJ

SIGNED



ELEANOR JONES, CHAIR OF THE GOVERNING BODY

DATE

25/9/20