



## CAMPSBOURNE PRIMARY SCHOOL

### MINUTES OF THE CURRICULUM & STANDARDS COMMITTEE MEETING Held on Tuesday 8th November 2022 at 6.30pm at the school

Position	Name	Initial	Term End Date
Parent Governors	Jude Fransman	JF	23/11/2023
Staff Governor	*Jade Springer Best	JSB	06/10/2023
Co-opted Governors	Ayça Onkal	AO	09/06/2025
	*Brij Sharma	BS	13/09/2025
	Laura Lewis-Williams (Chair)	LLW	10/07/2026
	Anita Jakhu	AJ	22/09/2024
Headteacher	Jonathan Smith	HT	Ex officio
Associate Members	*Natasha Crabbe	NC	17/11/2024
	Rani Tebbit (Vice Chair)	RT	05/07/2025
	-Sherilyn Sibanda	SS	10/07/2026

\* Asterisk denotes apologies

- Donates absence

#### Also in attendance:

Jasbir Aujla, Clerk to Governing Body (Haringey Education Partnership)

Christina Gee, Observer (Parent)

#### Part 1

##### 1. WELCOME / INTRODUCTIONS / APOLOGIES

- 1.1 The Chair welcomed all to the meeting. Anita Jakhu joined the meeting via Video link.
- 1.2 Apologies for absence were received and noted from Brij Sharma, Jade Springer Best and Natasha Crabbe.
- 1.3 Sherilyn Sibanda was noted as absent.

##### 2. DECLARATIONS OF INTEREST, PECUNIARY OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA

- 2.1 There were no declaration made at the meeting.

##### 3. CURRICULUM & STANDARDS COMMITTEE ADMINISTRATION

###### 3.1 Confirm appointment of Chair/Vice Chair for academic year

The Committee confirmed the appointment of Co-opted Governor, Laura Lewis-Williams as the Chair and Associate Member, Rani Tebbit as the Vice-Chair of the Curriculum & Standards Committee for the academic year 2022/23, as agreed at the full Governing Body on 28<sup>th</sup> September 2022.

###### 3.2 Agree membership of Committee

The Curriculum and Standards committee's discussed the membership at the meeting of 12<sup>th</sup> October, circulated in advance of this meeting. The Membership of the committee was **agreed** as listed in the table above. The Quorum will consist of at least three non-staff members and the Headteacher.

###### 3.3 To agree Committees Terms of Reference and Link Governor Roles/ respective staff curriculum lead

The Curriculum & Standards Committee Terms of Reference as discussed at the meeting of 12<sup>th</sup> October, circulated in advance of this meeting were **agreed** by the committee. The committee recommended moving the remit paragraph to the top of the document and suggested the Resources and Premises committee does the same and, the FGB to agree voting rights for Associate Members and organising delegated work into



thematic areas that RT will lead on. The Committee has also created a draft work plan for the annual meetings this year to ensure coverage of the delegated work. The Terms of Reference of this committee will be presented to the FGB to agree and sign.

There appeared to be some confusion around link governor roles, and it was agreed to discuss at the next FGB. Clerk will check with HEP re whether Associate Members can be Link Governors.

**Action:** C&S TOR FGB agenda item - Clerk

**Action:** Resources and Premises committee to move the remit paragraph to the top of the committees TOR – Chair DF

**Action:** Link Governor roles item on FGB - Clerk

### 3.4 Confirm dates of future meetings

The Committee agreed the future meetings dates as follows:

- Tuesday 28th February 2023
- Tuesday 9th May 2023

## 4. MINUTES OF THE PREVIOUS MEETINGS AND MATTERS ARISING

4.1 The Minutes of the Curriculum & Standards Committee meeting held on 12<sup>th</sup> Oct 2022 were agreed.

## 5. HEADTEACHERS ITEMS

### 5.1 SATs report – Campsbourne Profile report

The Committee received the SATs, profile report as circulated in advance of the meeting. The Chair said it is a really clear report and she is pleased to see lots of green areas. The HT reiterated that the KS2 results are very good. There has been an issue with greater depth writing in the main due to being impacted hard by Covid. Tracey Baptiste and staff have received training on teaching greater depth writing which emphasises on all children and not just targeted children.

**The Chair asked what is happening at KS1 as results are better in writing than KS2.** The HT said this could possibly be due to having more experienced teachers however he is confident the school will see an improvement now that staff have done the training.

**A Governor mentioned the possibility of sequencing having change in teachers.** The HT said the school has very clear guidance as to what grades look like at KS1 for Year 2. In KS2 there is nothing for years 3, 4 or 5 until Year 6, so a big gap. However, we are now using descriptors from Islington which addresses this issue.

The Chair commented on the very positive upward trend in reading. The HT said reading benefits from having embedded the destination reader programme.

**A Governor asked what areas the school would like to improve on and should this committee be looking at disadvantaged and other categories.** The HT said the school has a rolling programme targeting, pupil premium, EAL, BCAB and TUK that it works on, and the gaps are getting narrower. The greater depth issue is about provision and teaching which we are adapting. The head teacher said it is hard to identify specific issues for the groups as it often depends on the individual child.

The Chair felt EAL children do better at KS1 than at KS2. The HT said Nelly and Talk Boost interventions are in place, but it would be interesting to follow those group through. The expectations are easier to achieve for KS1.

**A Governor asked about the phonics results.** The HT said Morgan has reported those children in Y2 and Y3 who did not pass the phonics test are now making good progress which supports the use of Sounds Write with the benefit of earlier provision seen in later years. **The Governor asked about looking at historical data.**



The HT responded the teachers have started to look at historical data, so they have a broad picture of a child's attainment over time.

**A Governor asked when a programme is adopted does the school tweak it and how far down the line would you know if something is not working 12 months, 18 months or longer.** The HT said his view is to implement a programme as it is intended to be used, there is a danger with tweaking too early. There are times where a programme has had a few years to properly embed that we might consider tweaking but if change to soon confidence is lost.

The HT said the KS1 results in reading are very positive, in writing have had a bit of a decline. **A Governor mentioned the area that needs improvement is Phonics.** The HT said Tracey is working with teachers to concentrate focus on children to ensure they are keeping up and identify if early intervention may be needed. The two main focus areas are Phonics and Greater Depth Writing.

**Observer asked regarding early interventions.** The HT said teachers do interventions and parents are aware of this and pre and post updates are provided.

**The Observer said she is very surprised there is no homework given. A Governor added then in Year 7 they are hit with lots of homework and feels Campsbourne does not prepare them for that.** The HT responded the reason for this is due to the inequality of home provision and whenever the school tries to give homework they get a push back from parents who do not want it. The Governor said parents need to get smarter.

The Chair thanked the HT and all the staff for their hard work, there is lots to celebrate and key points will be included in the School Development Plan.

(Clerk note - AJ left meeting at 7.20pm)

## **5.2 Disadvantaged pupils, including Pupil Premium Spend and strategy**

The Committee received the Pupil Premium Strategy Plans 2022 (2021-2024) for both the Junior and the Infants schools as circulated in advance of the meeting. The HT updated on making incremental changes, the biggest challenge is to maintain what we say we are doing and show progress.

**The Chair asked what softer KPI's the school has in place.**

The HT updated Attendance, is in the School Development Plan the EAL and SEN children come up as lower attendance. Meets with Diane Sewell to look at attendance, certificates are given for 100% attendance and for persistence absence parents are given letters.

**A Governor asked about the outcome of the homework club.** The HT reported the homework club is not taking place as the member of staff that ran it has left and the other staff member only works one day a week. **A Governor said but this gave children a tool, they were progressing, and we should be tracking.** The HT said he will look at but hit the buffers due to budget constraints.

The HT updated Wendy Fitt maintains a document where each child on Pupil premium get enrichment provision to 6.30pm. The HT said he can find out if some children did not get a place. AO will send names to HT to check as some may not have got a place. **Action:** AO, HT. The HT will sit with Diane and Haringey person to see if there are other children entitled to FSM that are eligible for this provision.

**A Governor questioned, in light of the cost-of-living crisis whether the school should be offering Breakfast club to Pupil Premium children and if there are opportunities for families to raise this with the school.** The HT said the Breakfast club is at full capacity, the school is not made aware of families that are struggling and has not come across the right forum to raise but is aware of the issue.



**A Governors said about children that are no longer having school lunches.** The HT said it has been noted the numbers are up.

A Governor referred to school-based poverty, things that may stigmatise and create barriers and whether optional to do at home activities for example crafts. The HT said issue with this is the need to be aware of placing expectations on families and referred to the Homeworking policy. Have suggested look at Athletics and Bedrock but it is up to the parents to sign up for this. There is a charity that provides training to parent volunteers on how to teach maths the HT will find out more information regarding this as well as other companies and resources out there that assist with teaching. **Action:** Parents and reading - HT.

**5.3 SDP/SEP priority areas - Agree priorities/plan for the year**

The HT said he is reviewing the plan and will be discussing it with Tracy Baptiste and the updated version will be sent to the Chair for the next meeting. **Action:** HT send updated SDP/SEP to Chair

**6. SEND Report**

- 6.1 The HT has included this in as part of the Headteacher's report as felt it was not best use of Morgan's Currie's time. The Autumn assessment data will be presented at the next meeting in February 2023. The HT will provide the SEND report to the Chair to consider how often this committee wants to see the report. **Action:** HT

**7. SAFEGUARDING REPORT (termly)**

- 7.1 The HT shared the Safeguarding report as circulated in advance of the meeting. HT to send to the Chair to review. **Action:** HT

**8. GOVERNOR TRAINING AND VISITS UPDATES (all link governors)**

- 8.1 AO reported she will be visiting STEM during the first week of December.  
8.2 As discussed above Link Governor roles to be reviewed at the next FGB

**9. POLICIES**

- 9.1 Review statutory and mandatory policies document – Item deferred.

- 9.2 Agree the policies that will be reviewed and approved by the Curriculum & Standards Committee – Item deferred.

**9.3 POLICY REVIEW – Autumn 2022**

The Committee **agreed** the following policies, circulated in advance of the meeting:

- Collective Worship and Assembly Policy
- Pupil Premium Policy
- Remote Learning Policy

**9.4 Behaviour Policy**

The HT said he will bring the Behaviour Policy which is a statutory policy to the committee meeting in February 2023. **Action:** HT.

The Chair of the EDI committee pointed out the need for a clear strategy regarding recording of racial and prejudice incidents and it would be useful to have monitoring information on this. The HT said he will review the policy and bring to the next Curriculum & Standards and the Equity, Diversity & Inclusion committees.

EDI committee members also mentioned the need for strengthening JSB's role. **Question was asked if the school has a clear channel to record incidents.** The HT responded this is what we are trying to achieve and for JSB to be the link person.



## 10. DATE AND TIME OF NEXT MEETING

10.1 The next meeting of this committee will take place on Tuesday 28<sup>th</sup> Feb 2023, at 6.30pm at the school.

## 11. ANY OTHER BUSINESS

11.1 JF highlighted on an article in the Guardian regarding educating boys on gender stereotyping and different types of masculinity. A parent has written and asked what the school does. JF has arranged for a parent to come into school to speak about this.

## ACTIONS LIST ARISING FROM MEETING

Item No	Action	Assigned to
3.3	C&S TOR FGB agenda item – completed on agenda Link Governor roles item on FGB – completed on agenda	Clerk
5.2	Enrichment - AO to send names of children to HT to check if some may not have got a place.	AO, HT
5.2	Parents and reading - companies and resources out there that assist with teaching.	HT
5.2	Speak to Tracey Baptiste regarding Collective Worship policy containing calendars and schedules of different religious cultural activities and if school could ask parents about these events at the beginning of each academic year.	HT
5.3	Send updated SDP/SEP to Chair	HT
6.1	Provide the SEND report to the Chair to consider how often this committee wants to see the report.	HT
7.1	Safeguarding report - send to the Chair to review.	HT
9.4	Behaviour Policy to committee meeting in February 2023.	HT

Meeting Closed 8.05pm

SIGNED

*Laura Lewis-Williams*

DATE

*28. 3. 23.*

LAURA LEWIS-WILLIAMS

CHAIR OF THE CURRICULUM & STANDARDS COMMITTEE