

**CURRICULUM & STANDARDS COMMITTEE
CAMPSBOURNE PRIMARY SCHOOL**

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Campsbourne Primary School

NOTICE OF A MEETING TO BE HELD ON:

DATE: **20th March 2024**

TIME: **6:30pm**

VENUE: **Campsbourne School**

Meeting ID: N/A

Passcode: N/A

Membership:

Position	Name	Initial	Term End Date
Parent Governors	Raj Kotecha	RK	12/12/2027
Staff Governor	Tim Ershan	TE	27/09/2027
Co-opted Governors	Ayça Onkal	AO	08/06/2025
	Rani Tebbit (Committee Chair)	RT	05/01/2027
	Anita Jakhu	AJ	22/09/2024
	Gemma Hall	GH	27/03/2027
	Barney Angliss	BA	12/12/2027
Headteacher	Jonathan Smith	HT	Ex officio
Associate Member	Natasha Crabbe	NC	21/10/2024

1. WELCOME / INTRODUCTIONS / APOLOGIES

Chair welcomed everyone to the meeting. BA and GH were attending virtually.

Chair welcomed Tracey Baptiste, Lead Practitioner to the meeting.

Apologies received from AJ.

2. DECLARATIONS OF INTEREST, PECUNIARY OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations of interest.

3. ACTIONS LIST ARISING FROM MEETING 15th November 2023

Actions from previous meeting were reviewed.

The first action "Link governors to meet with corresponding staff and upload link visit forms on Governor Hub after visits, report back in March meeting " was completed with governors reporting back to the committee on visits they had made.

The second action "Governor Visiting Policy to be circulated to staff for comment" has been completed. There were no comments from staff.

The third action "Review of marking policy to include greater flexibility (eg ticks and/or highlights)" was completed. Staff were asked about this but all fed back that they tried to provide verbal feedback to children with SEND needs as this was most effective.

The fourth action "Ask Anchor Project for a recommended Statement of Behaviour Principles" was completed with new principles circulated prior to being agreed by the committee.

The fifth action "Update the wording on Child on Child Abuse Policy- references to dates, and 'White Slips (4.6)" was completed. The HT confirmed these changes had been made.

4. CURRICULUM FOCUS FROM TRACEY BAPTISTE (Lead Practitioner)

Focus on maths in KS1 and KS2

Maths schemes used at Campsbourne:

Reception/KS1: Maths Mastery (MM)

KS2: White Rose Maths (WRM)

- Currently we have Year 1 trialling the WRM scheme (including the new booklets for the children which Year 3 and 5 are also trialling). This will be the start of the move to WRM for KS1 too. The feedback from teachers in Year 1 is very positive and all teachers trialling the booklets are in favour of using them. Pupil voice also tells us they are well received by the children due to their simplicity of use.
- We have a premium resources subscription, providing access to all planning, slides, videos, assessment materials and documents to support the teaching.

Staff Training:

We will be committing to maths next year as a focus and our CPD will be:

- 5 twilights covering the 5 core mastery elements
- Spring Inset day – Adaptive teaching and lesson planning (this will support teachers with scaffolding, challenges in arithmetic, encouraging critical thinking, consideration of diverse needs in the classroom).

Monitoring:

Maths learning walks and book monitoring occur twice a year for all teachers. The focus is always on general teaching strategies such as cold calling and checking for understanding, adaptation, developing positive learning behaviours and questioning. The walks also look at use of the WRM and MM resources and the fidelity of the program.

Recent walks showed:

- Cold calling and checking for understanding was better embedded but will continue to remain a focus, particularly for some teachers.
- Adaptation of tasks for SEND learners and positive learning behaviours was mostly strong throughout the school
- Modelling was strong in a number of classes and will take a focus for some teachers.
- Use of manipulatives and resources in KS2 could be more considered in some year groups.

Assessment:

Formative:

- Teachers are developing their skills to ensure children’s misconceptions are picked up and gaps are identified and planned for. Cold calling and checking for understanding is a key strategy for this.
- End of unit assessments for WRM feeds into that formative assessment.

Summative:

- NFER tests are used at the end of every term to assess children’s progress. The autumn and summer term data from this is inputted into Integris and used to gauge attainment and progress. The data from the Spring assessments are for the teachers to use to support their own assessments of the children and plan for next steps.
 - Data from 2023 in both Key stages is generally looking strong.
 - EAL and SEND learners continue to be our focus. In the infants our SEND data has improved on last year. And in KS2 our SEND and EAL data has improved.
 - Better progress overall can be seen in last year’s KS2 data.
 - Our current Year 6 cohort are already showing positive data from their mock SATs.

Pupil progress meetings occur twice a year where SLT members meet with the teachers to discuss the children’s progress, gaps, interventions which may be needed and which children will remain/need to become a focus.

5. CURRICULUM & STANDARDS COMMITTEE ADMINISTRATION

5.1 Committee membership update

AJ is resigning from her governor post from 28th March 2024 which means there is a permanent vacancy and also a temporary vacancy due to BK maternity leave. RT will speak to the CoG about recruitment.

5.2 Link roles update

As all link governors had completed visits this term, conducting more visits in the summer term was not considered a priority, although governors committed to doing so where possible.

Focus on link areas for summer term as follows:

AO: reading (writing will be a focus next year)

RK: zones of regulation in EYFS

GH: learning behaviours and PHSE

BA: new SEND Hub

5.3 Equality Objectives- process

Action: AO and BA agreed to work with the HT to review and update the equality objectives and bring to next committee meeting in May, before taking these to FGB.

6. HEADTEACHER’S ITEMS

6.1 Head’s SDP progress report

The HT reviewed the actions from the SDP and Plan on a Page which have been completed. The following objectives have now been completed or are embedded LM2 and LM3; SWB1; CD4; CD6; BA1; PD1. The HT explained that some objectives such as PD4 and PD6 were removed due to funding constraints.

6.2 SEND Report- detailed report received from SENDCo, Morgan Currie. Governors said it would be interesting how hear about the SEND Hub once it's up and running. **Action:** RT to invite Morgan to next committee meeting.

6.3 Disadvantaged children/ pupil premium progress

A report which showed actions taken to support disadvantaged children was circulated prior to the meeting.

Q: A governor asked why not all children were identified as pupil premium. The HT Explained that he had included children who were FSM as well.

Q: A governor asked about funding for After School Clubs. The HT explained that there was no funding for the autumn term but that we had received funding from the Hornsey Parochial Society which was being used for the Spring and Summer term.

6.4 Behaviour including pupil voice

The HT presented the pupil voice and noted that there were some elements which were not as positive as we would have liked. The HT said he felt this was accurate and reflected his own feelings on the autumn term which had been very challenging with a number of suspensions.

The HT feels that behaviour is much improved in the spring term.

Q: A governor asked why the HT felt things had improved. The HT explained that the autumn term was the first with the new relationship-based approach and that this was taking time to embed. By its very nature it takes time for relationships to be built. The HT also explained that the use of sports coaches was helping to create a calmer and more purposeful play time and lunch time.

Q: A governor asked about the number of children who said they did not have a member of staff who they could talk to. The HT said he agreed this was a concern and wanted CTs to work with children so every child could nominate a staff member who they felt they could talk to. Where children were struggling it would be a priority to find someone for them and to build a relationship.

Action: All children to identify a trusted adult in the autumn term. To be completed on an annual basis.

6.5 Sounds Write external review

The HT explained that the recent Sounds Write Review was very positive with provision consistently strong across the Infant School.

6.6 Online safety

The HT explained that the School was planning to introduce Safe Skills into Year 5 and 6 in 2024/2025.

7. LINK VISIT UPDATES

All link governors have completed visits this term and uploaded a detailed report of their visit on Governor Hub, as per below.

7.1 Barney & Rani- SEND

7.2 Raj- Early Years

7.3 Anita/Gemma- Inclusion

7.4 Ayca- Curriculum (focus on science, IT and DT)

8. GOVERNOR TRAINING UPDATES

9. POLICIES

9.1 AA version - Governors Statement of Behaviour Principles Campsbourne School (Agreed by Governors)

9.2 Statutory Policy - Statement of Behaviour Principles (Summer 2023) (Agreed to deleted as replaced by new version)

- 9.3 Governor Monitoring Visits (Autumn 2023) (Agreed by Governors)
- 9.4 Statutory Policy - Equality Information and Objectives (Autumn 2022) (Two governors identified to work on objectives for the next meeting in May.)
- 9.5 Campsbourne Forest School Handbook 2024-2025 (Agreed by Governors)
- 9.6 Statutory Policy - Children with Health Needs Who Cannot Attend School (Spring 2024) (Agreed by Governors)
- 9.7 Home Work Policy (Spring 2024) (Agreed by Governors)
- 9.8 Statutory Policy - Early Years Policy (Spring 2024) (Agreed by Governors) (The EYFS governor had some suggested changes/improvements which the Early Years Lead would look at when reviewing next year.)
- 9.9 Home School Agreement (Spring 2024) (Agreed by Governors) (The EYFS governor had some suggested changes/improvements which the Early Years Lead would look at when reviewing next year.)
- 9.10 Reading and Spelling Policy (Spring 2024) (Agreed by Governors)
- 9.11 Intimate Care Policy (Spring 2024) (Agreed by Governors)
- 9.12 Managing Allegations against Other Children (Spring 2024) (Agreed by Governors)
- 9.13 Positive Handling (Spring 2024) (Agreed by Governors, **Action:** HT to check whether there is a statement for parents on the website, as referenced on page 13)

General Action on policies: HT to ensure all relevant policies now refer to “Relationships and Behaviour Policy”

10. DATE AND TIME OF NEXT MEETING

Wednesday 8th May 2024 at 6.30pm

11. ANY OTHER BUSINESS