



Secondary Transfer 2025 – 2026

Information Slides



Before you apply

- Visit as many schools as you can
- Read Ofsted reports
- Read school prospectus
- Read admissions criteria for each school
- Consider how likely it is that your child will be offered a place
- Look to see how many places are available
- Check the distance from your address to the school
- Consider the journey to school – dark winter mornings and evenings



Completing the Application

Complete an online application form via the local authority at:

<https://www.eadmissions.org.uk/and> create an account.

1. Enter the information accurately.
2. Only apply if your child is born between 1st Sep 2014 and 31st Aug 2015

ADDING YOUR SCHOOL PREFERENCES

1. Click add school
2. You can find a school using a list of schools in each borough or map or using key words
3. To find schools in a list select the local authority the school is located in
4. Select and add the school you wish to apply for. You can apply for up to **6** schools
5. For each school selected you will be asked a series of questions - such as whether they have a sibling at the school or if you wish to make an application under the social medical criteria
6. For each school you select make sure that you have read the school's admission criteria. This will act as a guide as to the likelihood of being offered a place at the preferred school.
7. Click add school to add more preferences.
8. Click confirm selection to continue you application.
9. For more information see FAQs.
10. **ALL LATE APPLICATIONS WILL BE CONSIDERED AFTER ALL OF THE OTHER APPLICATIONS THAT WERE RECEIVED ON TIME**



Submitting your application

1. Check that all of your details are correct.
 2. Read the declaration and tick the box to accept.
 3. Click the application button
 4. Your application has been submitted. Click upload documents to upload your documents.
 5. You will receive an email confirmation with your Application Reference Number: 309-2026-E-XXXXX
 6. If you do not receive an email confirmation with your Application Reference Number contact the local authority to check if your application has been submitted correctly.
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- For further information regarding the application process click the link for further details.: <https://www.haringey.gov.uk/schools-learning/schools/school-admissions/apply-a-school-place/starting-secondary-school/secondary-school-open-events-online-talks-about-applying>
 - SIF (Supplementary Information Forms) Some schools require this – check with each individual school and collect from them at their open days/evenings or download them from the school's own website



Admission Rules

- The admission rules for all schools in Haringey can be found on line at:
https://www.haringey.gov.uk/sites/default/files/2025-08/secondary_admissions_booklet.pdf
- or obtained from the schools direct. You need to read the full arrangements for the school you are interested in to get the complete picture.
- DISTANCE CALCULATOR –This important tool allows applicants to accurately measure the distance from their homes to the school you are thinking of applying to for your child. Where distance is a criteria and often a tie breaker this can help guide your decision making process.
THE LAST DISTANCE CAN CHANGE EVERY YEAR.
- <https://www.haringey.gov.uk/schools-learning/schools/school-admissions/find-schools-near-you/distance-calculator-schools-near-you>



Other Info About Your Child

- If your child has a **statement of SEN (Special Educational Need)** or is in the care of **LA (Local Authority)** you must declare this on the form. You will be contacted by the **Local Authority** regarding the process.
- Where a child is in care a letter from the **LA** or **Social Worker** must be provided to confirm this.
- Where a child has been previously looked after, documentation must be provided.



Exceptional Social/Medical Need

- **In very rare cases a child can be given priority to a particular school where there is evidence to demonstrate exceptional medical/social reasons why only **ONE** particular school can meet their needs.**
- Evidence has to be provided by GP, social worker or other appropriate independent professional.
- The connection between your child's need and the school chosen must be made and you must demonstrate why this school can meet your child's needs while no other school can.



What evidence do I need of my address?

You will need to attach a copy of TWO of the following documents to your application. All documents should be in the applicant's name.

Choose ONE from SECTION A and one from SECTION B

If you are unable to provide the local authority with this evidence then attach 2 DOCUMENTS FROM SECTION B

Section A	Section B
<ul style="list-style-type: none">• Current Council Tax Statement or Council Tax Reference Number• Mortgage account statement• Tenancy agreement arranged through a letting / estate agent (must be stamped on headed note paper)• Letter from the National Asylum Support Service (NASS) or UK Border Authority (UKBA)• Letter from any other local or national housing organisation (on headed notepaper)• Solicitors letter confirming that the completion on a property has taken place	<ul style="list-style-type: none">• Recent utility bill e.g. Electricity, gas, phone (within last 3 months), water (annual statement)• Tax credit documentation• Benefit documentation• Child benefit letter of other official government documentation



Children living at more than one address

- Use the address where the child lives most of the time, if they live at more than one address (for example, due to parents separating)
- If a child lives at 2 addresses equally, the local authority will use the address of the parent or carer who claims the Child Benefit or Child Tax Credit or the address at which the child is registered with a GP will be considered. This is considered the child's main address.
- If there is no court order governing whom the child is to live with and when they are to live with those person, then the address at which any Child Benefit is claimed, or the address at which the child is registered with a GP is considered.
- It is the parents' responsibility to agree between themselves and make clear which address will be used and to provide supporting evidence in respect of that address. Applications for a school place can only be processed from one address.



Moving House

- The local authority accept changes of addresses once they have taken place. They will not be able to process your application from an intended address.
- Notice of an actual change of address must be provided to Haringey Admissions team in writing with the appropriate evidence – letter from a solicitor.
- If you move address let the local authority know immediately and provide the evidence as explained above.
- IF YOU DO NOT LET THE LOCAL AUTHORITY KNOW ABOUT YOUR MOVE OR ABOUT A DECLARED MOVE THAT HAS FAILED TO TAKE PLACE THEY MAY WITHDRAW YOUR APPLICATION OR ANY OFFER OF A SCHOOL PLACE THEY HAVE MADE.
- All changes of address will be thoroughly investigated and for a change of address to be taken into account for your admission application, you must have taken up residence before the 11th DECEMBER 2025. If the local authority receive the required proof of address on or before 11th DECEMBER 2025 then they will be able to use your new address to measure your home to school distances.
- IF THE LOCAL AUTHORITY RECEIVE THE INFORMATION AFTER 11th DECEMBER 2025 THEY WILL NOT BE ABLE TO UPDATE YOUR HOME TO SCHOOL DISTANCES UNTIL 2nd MARCH 2026.



The Result of Your Application

- Online applicants will NOT receive an offer letter on 2nd March 2026. They will receive an email notification where they will be directed to the local authority website to view their letter.
- Waiting list information and the information on your right of appeal will be included in the email.

Date	What will happen?
2 nd March 2026	Applicants will receive notification of their offer in an email
16 th March 2026	Acceptance deadline – applicants should accept their offer online

- Accept your online offer by 16th March 2026
- If you do not you will be asked what arrangements you are making for your child's education from September.
- **REMEMBER THAT THE OFFER YOU WILL RECEIVE WILL EITHER BE:**
 1. The highest preference school your child qualified for (offer)
 2. The nearest school with an available place (allocation)



Waiting lists

- If the local authority cannot offer you your first preference school your child will automatically be added to the waiting list for any schools on your form higher than the school you have been offered.
- Waiting lists are ordered strictly in accordance with the school's admission criteria.
- Waiting list positions can change at any time depending on other applicants' circumstances and it is important to note that your child's position may go down as well as up if other applicants join the wait list.
- Waiting lists are renewed each academic year and we will write to you to ask you to complete a new application form if you would like your child back on school waiting lists.
- If you would like your child to remain on the waiting lists for any non-Haringey schools you will need to contact the borough the school is located in for more information.



Key Dates Secondary School Application 2025

Date	What will happen
1 st September 2025	Applications open
31 st October 2025	Deadline to submit application
2 nd March 2026	Offer day/online outcome. Online applicants will receive notification of their offer in an email. Paper applicants will be sent an offer letter or an email if one has been provided.
16 th March 2026	Acceptance deadline - online applicants should accept their offer online
13 th April 2026	Appeal deadline



Handy Hints & Tips

- Visit as many schools as you can
- Walk around the school, talk to the pupils, hear from the head teacher, read the school's OFSTED report, read the school's prospectus, visit during the school day
- Read the school's admissions criteria
- Consider how likely it is that you will be offered a place, find out how many places are available, look at how many applicants there were in previous years, consider how your child will travel to the school
- Don't let others influence your decision
- By all means talk to others who have had experience of the school but don't let this be the deciding factor, every child is different and one child's experience will be different to another's .



OPEN MORNINGS AND OPEN EVENINGS OF LOCAL SCHOOLS

Name of School	Open Mornings	Open evenings
Alexandra Park School External link	Tuesday 30 September and Wednesday 1 October, 9.15am to 10.45am	Thursday 25 September, gates open at 5.15pm
Duke's Aldridge Academy External link	Tuesday 7 to Friday 10 October, 8.55am, 9.55am and 2.30pm	Monday 6 October, 4.30pm to 6.30pm
Fortismere School External link		Wednesday 8 October, 4pm
Gladesmore Community School External link	Monday 29 and Tuesday 30 September, and Wednesday 1 October, 9am to 10.15am	Wednesday 24 September, 5pm to 7.30pm
Greig City Academy External link	Tuesday 7, Thursday 9, Tuesday 14 and Wednesday 15 October, 9.15am to 10.45am	Monday 29 September 5pm to 7pm
Harris Academy Tottenham External link	Tuesday 30 September and Tuesday 7 October, 9am to 10am	Wednesday 15 October, 5pm-7.30pm
Heartlands High School External link	Tuesday 14, Tuesday 21 and Thursday 23 October, 8.10am to 10am	Tuesday 7 October, 5.30pm to 8pm
Highgate Wood School External link	Monday 20, Tuesday 21 and Wednesday 22 October, 9.15am to 10.30am	Thursday 16 October, 5pm to 7pm



Name of School	Open Mornings	Open evenings
Hornsey School for Girls External link	Tuesday 30 September, Wednesday 1, Friday 10, Tuesday 14 and Wednesday 15 October, 9.20am to 10.40am	Thursday 9 October, 5.30pm to 7.30pm
Mulberry Academy Woodside External link	Monday 6 to Friday 10 October, 9am to 10am Saturday 11 October, 10am to 11am	Wednesday 1 October, 5pm to 7pm
Park View School External link	Tuesday 7 and Wednesday 8 October, 9am to 10am	Thursday 2 October, 5pm to 8pm
St Thomas More Catholic School External link	Tuesday 30 September, 9:30am to 11am	Tuesday 30 September, 4.30pm to 7pm

DESTINATION OF CHILDREN WHO LEFT
CAMPSBOURNE SCHOOL 2025

School	Number of children
Highgate Wood	19
Heartlands	8
Alexandra Park School	4
Fortismere	3
Hornsey School for Girls	2
Greig City Academy	1
Park View Road	1